



Bernstein,  
Stair &  
McAdams LLP

116 Agnes Road  
Knoxville, Tennessee 37919  
865.546.8030 | bsmlaw.com

## FAMILY LAW NEW CLIENT INTAKE

Date: \_\_\_\_\_

Name : \_\_\_\_\_

Phone: (Work) \_\_\_\_\_ (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_

Email: \_\_\_\_\_

Residence Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Preferred Method to Receive Written Communications (choose one):    Mail    or    Email

**PLEASE NOTE: If you DO NOT want correspondence or billing to come to your home because you are not yet separated, please give us an alternative mailing address below.**

Alternate Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Employer: \_\_\_\_\_ City: \_\_\_\_\_

Position held: \_\_\_\_\_ Salary: \_\_\_\_\_ Per (Month, Year): \_\_\_\_\_

Social Security #: \_\_\_\_\_ Highest level of education completed: \_\_\_\_\_

**INFORMATION REGARDING SPOUSE (IF DIVORCE CASE) OR OPPOSING PARTY (IF OTHER TYPE OF CASE)**

Name: \_\_\_\_\_



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Address: \_\_\_\_\_  
(if different from yours)

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_ Age: \_\_\_\_\_

Employer: \_\_\_\_\_ City: \_\_\_\_\_ Position held: \_\_\_\_\_

Salary: \_\_\_\_\_ Per (Month, Year) \_\_\_\_\_ Social Security # \_\_\_\_\_

**INFORMATION REGARDING MARRIAGE**

Date of Marriage: \_\_\_\_\_ Place of Marriage: \_\_\_\_\_ Date of Separation: \_\_\_\_\_

Number of prior marriages for you: \_\_\_\_\_ for your spouse: \_\_\_\_\_ How did prior marriages end: \_\_\_\_\_

**CHILDREN (List Names as on Birth Certificate):**

1. Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN#: \_\_\_\_\_ Age: \_\_\_\_\_

2. Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN#: \_\_\_\_\_ Age: \_\_\_\_\_

3. Name: \_\_\_\_\_ DOB: \_\_\_\_\_ SSN#: \_\_\_\_\_ Age: \_\_\_\_\_

**REFERRED BY:** \_\_\_\_\_